

PhD Candidacy Checklist Form

The preliminary PhD committee is charged with determining whether a student should be admitted to candidacy for the PhD degree. A recommendation to this effect must be made to the full physics faculty no later than 18 months after a student has passed the written qualifying examination. The full faculty then will vote whether to recommend to the Graduate School that the student be admitted to candidacy for the PhD degree. In formulating its recommendation, the committee may gather and consider any relevant information concerning the student's potential for performing research at the doctoral level. This information should include, but is not limited to, the student's overall graduate record, a written research proposal and an oral presentation of the research project (which forms the basis of the oral PhD candidacy exam).

Instructions: Students should complete items 1-9 and return this form to the relevant Graduate Program Director (GPD) immediately after completion of the oral PhD candidacy exam. The full faculty will typically discuss and vote on their recommendation to the Graduate School at the next scheduled faculty meeting. GPD's will subsequently complete and return the form to the student; if the recommendation is positive, the student may then formally apply for PhD candidacy with the Graduate School.

Notes: Students should provide the front-office staff with the date/location of the oral PhD candidacy exam and a copy of the PhD research proposal abstract at least two weeks before the oral PhD candidacy exam. The written PhD research proposal should be distributed to all preliminary PhD committee members at least 7 days before the oral PhD candidacy exam.

1. Student's name: _____

2. Graduate Program (PHYS/ATPH): _____ Starting semester: _____

3. PhD qualifying exam pass date (Month/Year): _____

4. Preliminary PhD committee formation date (Month/Year): _____

5. Preliminary PhD committee members:

Advisor (name): _____

Member (name): _____

Member (name): _____

6. Core coursework completion date: (Month/Year): _____

7. Written research proposal given to PhD cmte date (Month/Day/Year): _____

8. Oral PhD candidacy exam date (Month/Day/Year): _____

9. Student signature/date: _____

This section to be filled in by Graduate Program Director (GPD). Attach additional sheets if necessary.

10. Faculty discussion date: _____

11. Faculty recommendation to Graduate School: ☐ Advance to PhD candidacy
☐ Do not advance to PhD candidacy
☐ Other

Comments: _____

12. GPD signature/date: _____